

# Student Worker Performance Evaluation

Name: \_\_\_\_\_

Semester: \_\_\_\_\_

Position: \_\_\_\_\_

Evaluated By: \_\_\_\_\_

OBJECTIVE	Outstanding	Good	Satisfactory	Needs Improvement	Unacceptable	N/A
Abides by department rules and university regulations.						
Handles customers concerns in a reponsible, professional, and mature manner.						
Attends meetings/training sessions at which he/she is expected to be present.						
Dresses appropriately						
Reports to work on time.						
Demonstrates cooperation when delegated responsibilities by supervisors.						
Demonstrates cooperation with fellow employees and contributes positively to morale.						
Displays positive, friendly, helpful, courteous attitude.						
Works well independently						
Follows instructions and completes assigned tasks.						
Takes initiative in making decisions.						
Accepts corrections and disciplinary actions in a mature and professional way.						

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Evaluator Signature \_\_\_\_\_

Date \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Staff Signature \_\_\_\_\_

Date \_\_\_\_\_