

STUDENT WORKER PERFORMANCE EVALUATION

Name: _____
 Dept: _____ Job Title: _____
 Hourly Wage: _____ Employment Dates: _____ Regular _____ Work-Study _____

Appraisal Factor	Level of Performance (Check One)					
	Outstanding	Good	Satisfactory	Needs Improvement	Unacceptable	N/A
QUALITY OF WORK: Accuracy; neatness; thoroughness	_____	_____	_____	_____	_____	_____
QUANTITY OF WORK: Consistency of speed and volume of work produced	_____	_____	_____	_____	_____	_____
JOB KNOWLEDGE/ LEARNING ABILITY: Understanding of job functions; rapidity with which employee has developed	_____	_____	_____	_____	_____	_____
JUDGEMENT/INITIATIVE: Recognition of need to take independent action; problem-solving capability	_____	_____	_____	_____	_____	_____
DEPENDABILITY/ RELIABILITY Punctuality; adherence to schedule; ability to meet deadlines	_____	_____	_____	_____	_____	_____
INTERPERSONAL RELATIONS: Cooperation and courtesy in working with and for others; willingness to take direction	_____	_____	_____	_____	_____	_____
PUBLIC SERVICE SKILLS: (if applicable) Responsive to customer needs; courteous, friendly, helpful	_____	_____	_____	_____	_____	_____

COMMENTS: _____

Student's Signature: _____ Date: _____

Appraiser's Signature: _____ Date: _____